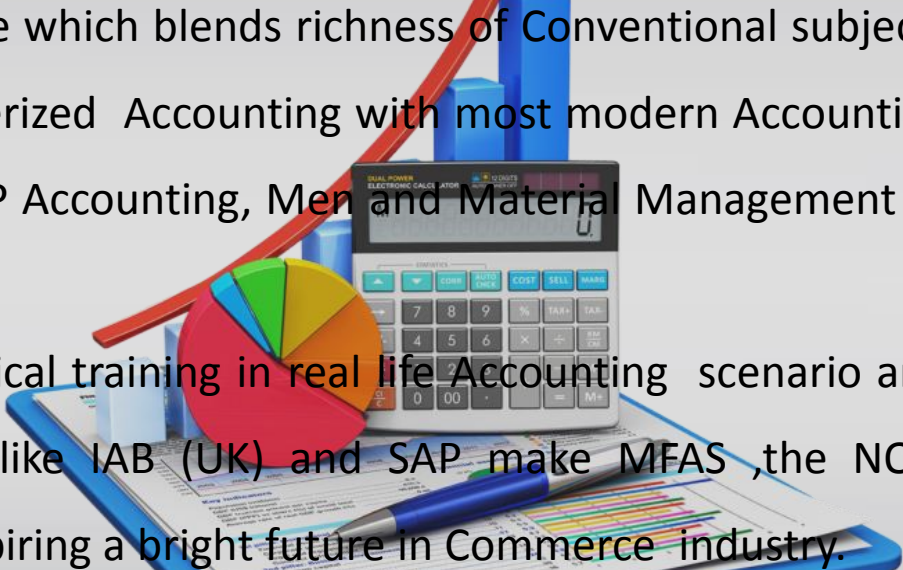




MFAS

MASTER IN FINANCIAL
ACCOUNTING
AND SAP

OBJECTIVE



G –TEC introduces MFAS the only course which blends richness of Conventional subjects of Accounting like Manual and Computerized Accounting with most modern Accounting Updates and standards like IFRS,GST.SAP Accounting, Men and Material Management to make you a true Global Professional Accountant. One month exclusive practical training in real life Accounting scenario and its unique International certifications like IAB (UK) and SAP make MFAS ,the NO.1 Accounting Course for any candidate aspiring a bright future in Commerce industry.



DURATION : 1 YEAR (432 HRS)



ICT



SAGE 50 (PEACHTREE)



MS OFFICE 2016



QUICKBOOKS/DACEASY



MANUAL ACCOUNTING



SAP ERP OVER VIEW



TALLY ERP 9



SAP ERP FINANCE



E - ACCOUNTING



PRACTICAL ACCOUNTING



GOVERNMENT LAWS AND TAXES



IFRS



HR MANAGEMENT



ICT (INFORMATION AND COMMUNICATION TECHNOLOGY)

- Computer basics
- Control Panel
- Folder options
Passwords for
windows Printer
settings
- Date and time
settings.

MS OFFICE 2016

- Document creation –Foot note and end note – Table – Page setup -- Document printing.
- Working with excel functions –Chart and Pivot chart – Working with financial accounting related excel templates – Printing sheets.
- Presentation making – Slide development – Animation & Sounds – setup slide show Enhancing PowerPoint presentation -- Working with graphical objects



MANUAL ACCOUNTING

- Basic Accounting standards
- Journal entry
- Ledger posting
- Trail Balance
- Profit and loss accounting and Balance sheet
- Adjustment entries.

TALL ERP 9



- Company Creation Accounting and Inventory Masters
- Voucher transactions
- Purchase and sales management
- Order Processing
- Inventory Management
- Warehouse Management
- Banking
- Manufacturing process
- Cost centers
- Statutory taxation – Budget Variance
- Cheque Printing
- Back and Restore
- Security system
- Split company data
- Report Printing.

SAGE 50 (PEACHTREE)



- Company creations
- Manage Customer ,Vendor and Inventory masters
- Record account and inventory transactions
- Purchase and sales management
- Payroll Management
- Banking Transactions
- Assembly Process
- Year ending Process
- Report Printing

QUICK BOOKS/DACEAS

- Manage Master Records
- Purchase and Sales Management
- Order Processing
- Assembly Process
- Banking Transactions
- Users
- Backup Restore Process
- Year
- Report Printing.

SAP ERP OVER VIEW

- ERP Concepts
- Session Creations
- Navigation through Menu path
- Command field
- Searching with wild cards
- Overall view in ERP modules
- Cross application time sheet management.



SAP FINANCE



- Accounts Payable
- Vendor management
- Purchase management
- Accounts Receivable
- Sales Management
- Management accounting
- Posting from all ERP Modules.

E-ACCOUNTING

- ERP Technologies
- E- Filing
- Mobile Banking
- Digital wallets and UPI
- Security measures

- GST
- The road begins
- Draft model GST Law
- Levy
- Place and time of supply
- Valuation
- Special Transaction
- Input tax credit
- Refund
- Compliances
- Assessment, Audit and Inspection
- Interest, Penalty and Prosecution
- Demands and Appeals
- Alternate dispute resolution mechanism
- Recovery and Liability to pay tax
- Transitional provisions.



IFRS

- International Financial Reporting Standards Relevance of IFRS to India
- The Purpose of IFRS
- Merits and demerits
- Process of setting IFRS.

HR

H R MANAGEMENT

- Men and Material management
- Share trading fundamentals
- Import and Export
- International Business.



PRACTICAL ACCOUNTING

- Practical Work with Three column ledger
- Prepare daybook
- Manage Accounts with bill
- Final accounting process.

CAREER PROSPECTS

- Professional Accountant
- Account Payable Manager
- Account Payable Executive
- Account Payable Clerk in SAP
- Professional Tally Accountant
- Accountant Executive

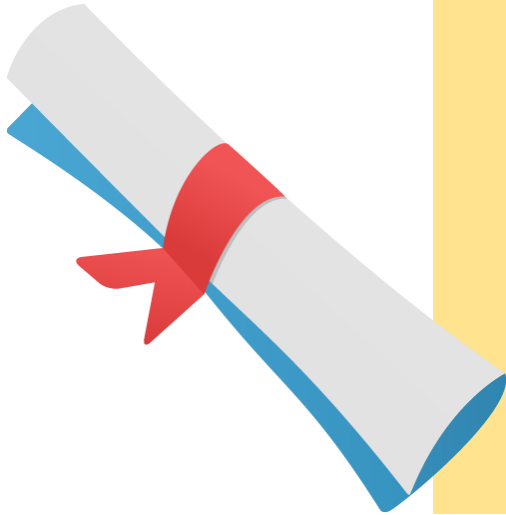


MANDATORY CERTIFICATE

➤ **TALLY ACE**

➤ **IAB**

➤ **SAP**



**THANK
YOU!**

