



**G-TEC EDUCATION**

— G-TEC Group of Institutions —

[www.gteceducation.com](http://www.gteceducation.com)

**Transforming Lives Through Quality Education**

# Making Professionals Globally



**G-TEC  
GENSMART  
ACADEMY**

[www.gensmartacademy.com](http://www.gensmartacademy.com)



[www.gteccollege.com](http://www.gteccollege.com)



# G-TEC Remain NO.1



**EC-Council**



# Be True International Professional with



## Make Others Stand **Behind...**

# 100% Genuine Certificate

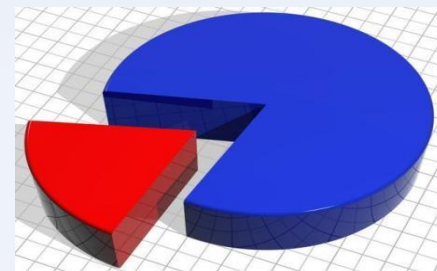


**SAP Education**  
Essential for Success



**NO.1** ERP Solution Provider **GLOBALLY**

**65%** Market Share in All Industries



**3<sup>RD</sup>** BIGGEST IT COMPANY

TURN OVER OF **RS. 1,06,000 CRORES +**





## SAP INDIA PARTNERS- PARTIAL LIST

1600+ SERVICES & TECHNOLOGY PARTNERS

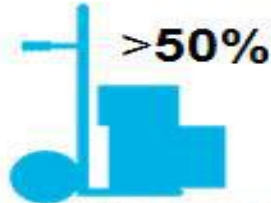




## EMPOWERING 27+ INDUSTRIES GLOBALLY



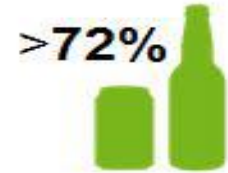
of the world's  
**athletic footwear**  
provided



of the world's  
**packages**  
couriered



of the world's  
**chocolate**  
production



of the world's  
**beer** production



**>30 million**  
households use energy  
more responsibly with  
**Smart Grid** solutions



**>2 million**  
people work  
more safely  
using **People**  
**Safety** solutions



**>77,000**  
**automobiles**  
manufactured  
per day





**2,32,000** SAP empowered  
Companies worldwide

**1,30,00,000**  
SAP certified professionals



- ✓ 7,000+ employees working directly for SAP.
- ✓ 11,000+ companies have successfully deployed SAP ERP in India.
- ✓ 11 of 14 “Navratnas” run SAP
- ✓ 24 of 30 companies in Sensex run SAP
- ✓ 37 of 50 companies in Nifty run SAP
- ✓ 36 of 50 in ET 500 run SAP
- ✓ 21 of the top 25 brands in India run SAP
- ✓ 18 of 20 companies in the BCG Global Challengers list run on SAP
- ✓ 25 of the 40 Largest Indian Companies named by Forbes run SAP
- ✓ 7 of the 13 Indian firms named by Business Week in 'Asia's Hot Growth Companies' list run SAP





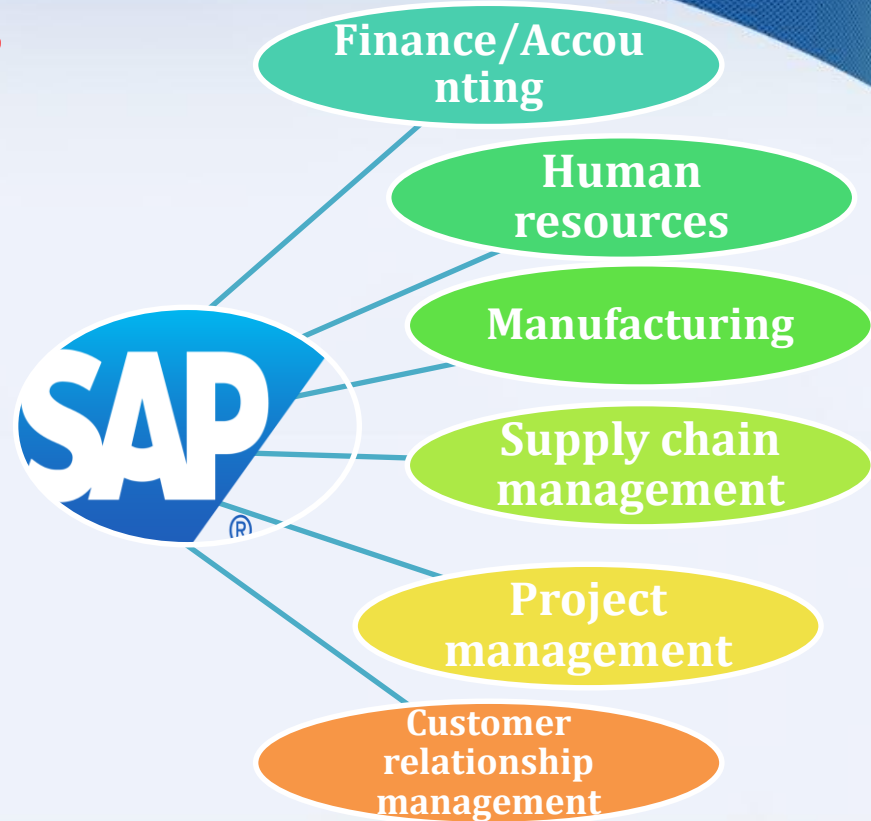
# ERP?

Manage all operations  
in a **Single Integrated System**





# ERP?



## Why be SAP Certified?



**SAP certified professionals are one of the highest paid in the industry and have higher option to get employability globally especially in Europe, USA, Middle East, India and China markets.**





**SAP Courses**  
**@**  
**G-TEC**



**Crash Programs**  
**G-TEC** Students  
Only



# Certification in Organizational ERP - **SAP**

**Certified ERP  
User- **SAP****

**Certified ERP  
Accountant- **SAP****



# Certification in Organizational ERP - SAP



Duration:	144 Hours
Course Fee:	INR 24000/-
Certification Fee :	INR 3000/-
Entry Criteria:	+2 Pass



**SAP Education**  
Essential for Success

2 SAP Certifications



(Knowledge Accelerator) -Accounts + SAP KA (Knowledge Accelerator)- ERP

# Certification in Organizational ERP - SAP

Be an ERP Specialist and a SAP Certified Accountant. The course takes you through basic ICT, outlines ERP, gives you hands on experience in SAP ERP, teaches you basics of Computerized accounting and then accounting in SAP R3.

**SAP Education**  
Essential for Success

# Certification in Organizational ERP - SAP



## Syllabus Outline

- ICT
- ERP Fundamentals
- SAP KA ERP
- Manual Accounting
- Computerized Accounting in Tally
- SAP KA Accounting

2 SAP Certifications:

SAP ACC KA (Knowledge Accelerator) -Accounts + SAP KA (Knowledge Accelerator)- ERP



# Certification in Organizational ERP - SAP

## SAP Detailed Curriculum

### •SAP ERP Navigating SAP Modules (SAP KA 1)

SAP ERP Overview

Navigating the SAP ERP System

Help for SAP ERP-related questions

Navigating Logistics

Navigating Human Capital Management

Navigating Financials

Navigating SAP ERP Reporting

### •SAP ERP User Tips and Tricks (SAP KA 2)

Maintaining User Information

Running Transactions and Reports

Managing Day-to-Day Operations

Using the Business Workplace

### •SAP ERP HCM Cross-Application Time Sheet (SAP KA 3)

Introduction to SAP Cross-Application Time Sheet

Recording Working Time

Reporting and Analyzing Time Data

Determining and Assigning Costs

Enabling Time Entry

Managing Employees' Working Time



# Certification in Organizational ERP - SAP



## SAP Curriculum



### •SAP ACKA 1- KA for Accounts Payable

Financial Accounting Overview  
Navigating the SAP Interface  
Vendor Master Data  
Daily Transactions in Accounts Payable  
Integration with Material Management  
Closing Operations in Accounts Payable

### •SAP ACKA 2- KA for Accounts Receivable

Master Data  
Using Daily Transactions in Accounts  
Receivable  
Reporting  
Integrating Accounts Receivable with Sales

and Distribution

Using Dunning and Correspondence  
Closing Operations

### •SAP ACKA 4- KA for Management Accounting

Organizational Master Data  
Internal Order Accounting Master Data  
Cost and Revenue Element Accounting Master  
Data  
Profit Center Accounting Master Data  
Cost Center Accounting Master Data  
Posting in Management Accounting

# Certification in Organizational ERP - SAP

## Exit Profile

- Familiarize with SAP ERP
- Navigate through components, run reports & perform transactions
- Familiarize themselves with tips and tricks to work more efficiently within the system.
- Use the Cross-Application Time Sheet component in SAP ERP



## Exit Profile



- Use the Accounts Payable function in the SAP ERP Financials.
- Integration between Accounts Payable and Materials Management.
- Use the Accounts Receivable function in the SAP ERP Financials
- Integration between Accounts Receivable and Sales Order Management.
- Understand the master data that structures your enterprise in the SAP system
- Work with the master data that structures overhead management and profit center accounting.
- Use reporting functions in the application to monitor and control the actual costs from across your enterprise. You will also learn how to correct posting errors.

# Certification in Organizational ERP - SAP

## Career Path

- ERP User
- Accounts Payable managers
- Accounts Payable accountants
- Accounts Payable analysts
- Accounts Payable clerks
- Cost accountants and controllers using Management Accounting.



**SAP Education**  
Essential for Success

**2 SAP Certifications:**

**SAP ACC KA (Knowledge Accelerator) –Accounts &  
SAP KA (Knowledge Accelerator)- ERP**



# Certified ERP User- **SAP**



**Duration:** 45 Hours  
**Course Fee:** INR 9000/-  
**Certification Fee :** 1500/-  
**Entry Criteria:** SSLC/10<sup>th</sup> Pass

**SAP Education**  
Essential for Success



# Certified ERP User- SAP

## Syllabus Outline



- ICT Fundamentals
- ERP Fundamentals



**SAP KA ERP (SAP Official Curriculum)**

**SAP ERP Navigating SAP Modules (SAP KA 1)**

**SAP ERP User Tips and Tricks (SAP KA 2)**

**SAP ERP HCM Cross-Application Time Sheet (SAP KA 3)**

**SAP Certification: SAP KA (Knowledge Accelerator) ERP**

# Certified ERP User- **SAP**

## **SAP Detailed Curriculum**

### •SAP ERP Navigating SAP Modules (SAP KA 1)

SAP ERP Overview

Navigating the SAP ERP System

Help for SAP ERP-related questions

Navigating Logistics

Navigating Human Capital Management

Navigating Financials

Navigating SAP ERP Reporting

### •SAP ERP User Tips and Tricks (SAP KA 2)

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Running Transactions and Reports

Managing Day-to-Day Operations

Using the Business Workplace

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Recording Working Time

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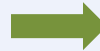
# Certified ERP User- SAP

## Exit Profile

- Familiarize with SAP ERP
- Navigate through various components, run reports, and perform transactions
- Familiarize themselves with tips and tricks to work more efficiently within the system.
- Use the Cross-Application Time Sheet component in SAP ERP



**Career Path:**



**SAP ERP End User  
Office Manager**



# Certified ERP Accountant- SAP

**Duration:** 45 Hours  
**Course Fee:** INR 12000/-  
**Certification Fee :** 2000/-  
**Entry Criteria:** +2 Doing/Pass



**SAP Education**  
Essential for Success



**SAP Certification:**

**SAP ACC KA (Knowledge Accelerator) -Accounts**



# Certified ERP Accountant -SAP

Be a Global SAP Accountant- The course makes you proficient in Accounts Payable, Receivable and Management Accounting in Finance Module of SAP ERP R3.



# Certified ERP Accountant -SAP



## Syllabus Outline



- SAP KA (Knowledge Accelerator) Accounting
  - Manual Accounting-
  - Computerized Accounting Basics
  - SAP ACKA 1: KA for Accounts Payable
  - SAP ACKA 2: KA for Accounts Receivable
  - SAP ACKA 4: KA for Management Accounting

SAP Certification:

**SAP ACC KA (Knowledge Accelerator) -Accounts**

# Certified ERP Accountant -SAP



## SAP Curriculum



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Organizational Master Data  
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Cost Center Accounting Master Data  
Posting in Management Accounting

# Certified ERP Accountant -SAP

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# Certified ERP Accountant -SAP



## Career Path



- Accounts Payable managers | Accounts Payable accountants | Accounts Payable analysts |
- Accounts Payable clerks | Cost accountants and controllers using Management Accounting

SAP Certification: SAP ACC KA (Knowledge Accelerator) -Accounts

# Special Crash Programs

**SAP Education**  
Essential for Success

**30 Hour  
Crash  
Program**

**SAP KA Accounting \***

Training Fee – 8000

Certification Fee- 2000

SAP Certifications: **SAP AC KA (Knowledge  
Accelerator)- Accounts**

**SAP KA ERP \***

Training Fee – 6000

Certification Fee: 1500

SAP Certifications: **SAP KA (Knowledge  
Accelerator)- ERP**



**For G-TEC Student Only**

**\* Need to produce G-TEC Certificate Id**



# Peculiarities of this Certifications



**Purely SAP Official  
curriculum and  
SAP Certification**



**Improve Job  
Prospects and  
Visibility**



**Genuine  
Certification from  
SAP.**



**Work in Original  
SAP R3 Software**



# You are worth Genuine .. **Verify it yourself**

**SAP Education**  
Essential for Success



**Look for SAP Education Logo**

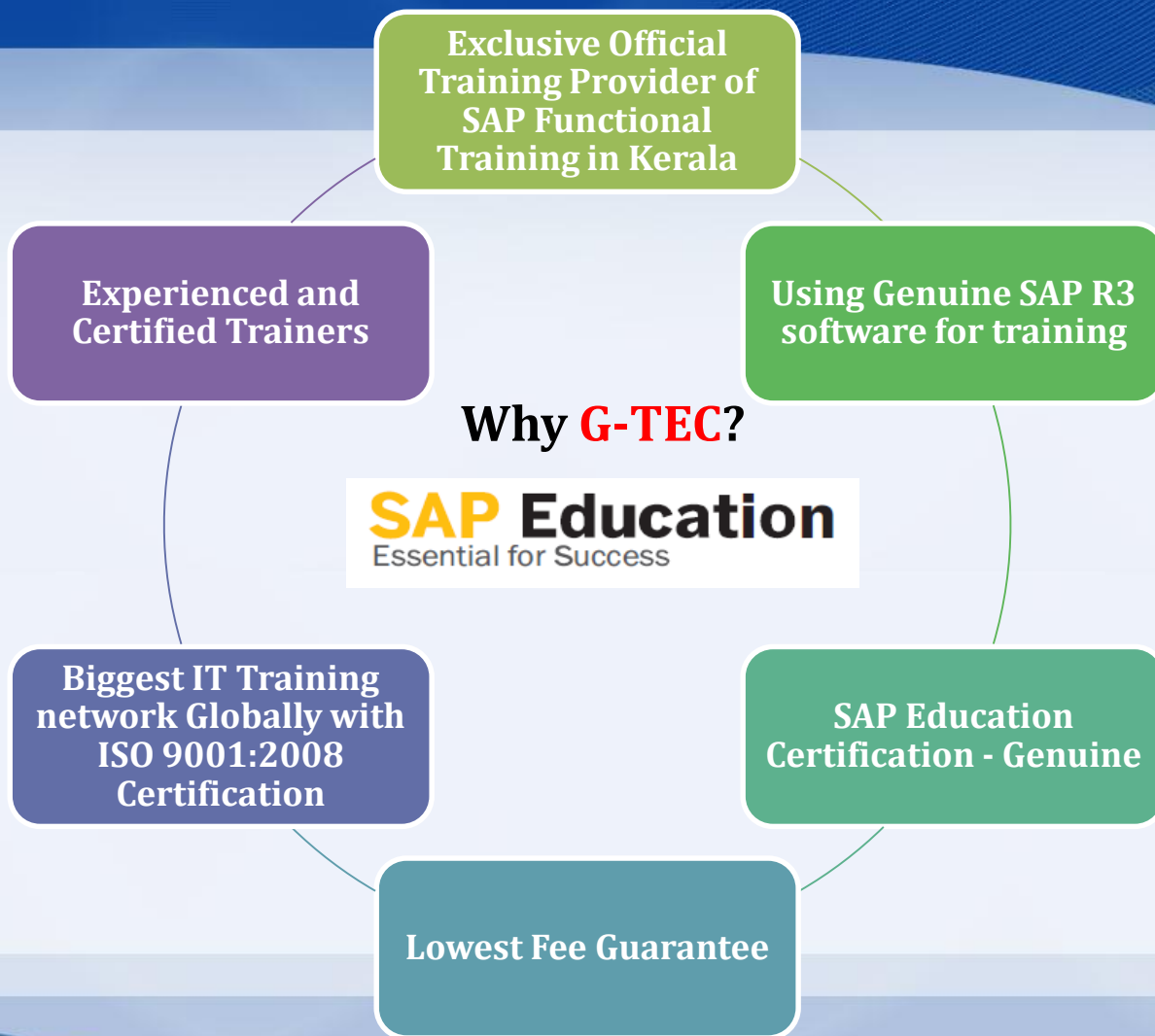
**Verify courses in SAP Training website.**

**Knowledge Accelerator is a Trademark of SAP- Illegal players cannot use this**

**Learn and Work in SAP Original software and LMS (Learning Management System)**

**Earn Hands on experience in SAP R3 (ERP for Large scale enterprises)**

**Write to SAP at [education.india@sap.com](mailto:education.india@sap.com) to know who are GENUINE !!!**



# SAP Education

Essential for Success



## Let your CV Shine